

JOB DESCRIPTION

Title: Maintenance / Facilities Junior Technician

Reports To:

Lab Manager

Work Hours:

Typical is Monday through Friday, 7:00 AM to 3:30 PM with 0.5 hour lunch break (40 hours per week). Actual work hours may differ and shall be coordinated with the lab manager. Position may involve ability to work off-shift hours as required.

Targeted Start Date:

Immediately

Roles and Responsibilities

- Perform general equipment maintenance, troubleshooting, and repairs within Experior Laboratories Oxnard facility.
- Help to perform scheduled preventative maintenance on air compressors, cooling tower and general machinery
 - Perform general facilities maintenance (i.e. light electrical, plumbing)
 - Assist with troubleshooting and repairs of equipment and machinery
 - Assist with organization and maintenance of spare parts, tools, hardware, and lab supplies
 - Assist with shipping & receiving of supplies and parts
 - Running general errands for lab supplies, hardware, & tools (company vehicle available)

Requirements (Special Knowledge, Education, Ability and Skills)

- Electrical fundamentals (familiarity with basic 120 vac wiring)
- Electronics fundamentals (familiarity with basic DC) desired
- Ability to read blueprints and basic electrical schematics (must have)
- Mechanical aptitude (i.e. hand tools, power tools)
- Familiarity with general machinery (desired)
- Demonstrate proactive, detail oriented, and thorough work ethics
- Must be able to follow work instructions (verbal and written)
- Ability to work occasional night and/or weekend shifts.
- Current forklift license (desired)
- Proficiency in use of popular computer software products (Microsoft Excel, Word, Outlook/email)
- 3-5 years of relevant work experience
- Education: none formally required
- Valid driver's license (must have)
- U.S. Citizenship or U.S. Permanent Resident Status Required

Other Information

- Physical requirements: Must be comfortable lifting 50-75 lbs.
- Standing / Sitting: 90%/10%

Applications MUST be submitted through the Experior Labs website and must include a cover letter.
Please visit the following site to submit your application.

<http://www.experiorlabs.com/careers>