

## JOB DESCRIPTION

### Title: Maintenance / Facilities Junior Technician

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**Reports To:**

Lab Manager

**Work Hours:**

Typical is Monday through Friday, 7:00 AM to 3:30 PM with 0.5 hour lunch break (40 hours per week). Actual work hours may differ and shall be coordinated with the lab manager. Position may involve ability to work off-shift hours as required.

**Targeted Start Date:**

Immediately

**Roles and Responsibilities**

- Perform general equipment maintenance, troubleshooting, and repairs within Experior Laboratories Oxnard facility.
- Help to perform scheduled preventative maintenance on air compressors, cooling tower and general machinery
  - Perform general facilities maintenance (i.e. light electrical, plumbing)
  - Assist with troubleshooting and repairs of equipment and machinery
  - Assist with organization and maintenance of spare parts, tools, hardware, and lab supplies
  - Assist with shipping & receiving of supplies and parts
  - Running general errands for lab supplies, hardware, & tools (company vehicle available)

**Requirements (Special Knowledge, Education, Ability and Skills)**

- Electrical fundamentals (familiarity with basic 120 vac wiring)
- Electronics fundamentals ( familiarity with basic DC ) desired
- Ability to read blueprints and basic electrical schematics (must have)
- Mechanical aptitude (i.e. hand tools, power tools)
- Familiarity with general machinery ( desired )
- Demonstrate proactive, detail oriented, and thorough work ethics
- Must be able to follow work instructions (verbal and written)
- Ability to work occasional night and/or weekend shifts.
- Current forklift license (desired)
- Proficiency in use of popular computer software products (Microsoft Excel, Word, Outlook/email)
- 3-5 years of relevant work experience
- Education: none formally required
- Valid driver's license ( must have )
- U.S. Citizenship or U.S. Permanent Resident Status Required

**Other Information**

- Physical requirements: Must be comfortable lifting 50-75 lbs.
- Standing / Sitting: 90%/10%

**Applications MUST be submitted through the Experior Labs website and must include a cover letter.**  
**Please visit the following site to submit your application.**

*<http://www.experiorlabs.com/careers>*